



Lejweleputswa
DISTRICT MUNICIPALITY

DISTRICT IDP FRAMEWORK

**Adopted
2024 - 2025**



TABLE OF CONTENTS

1. INTRODUCTION & LEGISLATIVE BACKGROUND	3
1.1 INTRODUCTION	3
1.2 LEGISLATIVE BACKGROUND	3
2. OBJECTIVES OF THE DISTRICT IDP FRAMEWORK	4
3. LDM VISION	5
4. ROLES AND RESPONSIBILITIES OF DISTRICT MUNICIPALITIES	5
5. CONSULTATION PROCESSES AND PROCEDURES FOR ALIGNMENT	6
5.1 ROLE PLAYERS	6
5.2 THE ALIGNMENT PROCESS	6
5.3 MANAGEMENT ALIGNMENT STRUCTURES	7
5.4 IDP MANAGERS FORUM	7
6. NATIONAL, PROVINCIAL AND DISTRICT PRIORITIES	7
7. DISTRICT TARGETS	8
8. CONSULTATION DURING THE PLANNING PROCESS	8
9. MATTERS REQUIRING ALIGNMENT	10
10. THE FIVE PHASES OF IDP PLANNING METHODOLOGY	10
10.1 FIVE YEAR PLANNING PROCESS	10
10.2 ANNUAL IMPLEMENTATION	10
10.3 SECTION 84 (1) AND (2) THE DIVISION OF POWERS	11
10.4 BINDING NATIONAL AND PROVINCIAL PLANS AND PLANNING REQUIREMENTS AND LEGISLATION	11
11. PROPOSED PROCEDURES FOR MONITORING THE IDP PROCESS	12
12. CONCLUSION	13

1. INTRODUCTION & LEGISLATIVE BACKGROUND

1.1 INTRODUCTION

The Framework for Integrated Development Planning is the mechanism to ensure alignment and integration between the IDP's of Lejweleputswa District Municipality and its family of local municipalities being, Matjhabeng, Masilonyana, Nala, Tokologo and Tswelopele.

The Integrated Development Plan (IDP) is a 5-year strategic plan crafted mainly to guide development within a municipal space as required by the Municipal Systems Act, no.32 of 2000. The IDP is the municipal overarching plan that supersedes all plans for local government and is geared towards addressing development challenges and to fulfill its developmental mandate. The District IDP developmental framework thus becomes of critical importance to both the district and local municipalities as it provides the direction which municipalities' IDP's should follow and drive the integrated development planning within the district area of jurisdiction.

1.2 LEGISLATIVE BACKGROUND

The development of the district framework is a legislative requirement in terms of Section 27 of Municipal Systems Act, (Act no32 of 2000) and Section 84(1) (a) of the Municipal Structures Act, 1998.

Section 27 of the MSA states that,

- (1) Each District municipality, within a prescribed period after the start of its elected term and after following a consultative process with the local municipalities within its area, must adopt a framework for integrated development planning in the area as a whole.
- (2) A framework referred to in subsection (1) binds both the district municipality and the local municipalities in the area of the district municipality, and must at least;
 - (a) Identify the plans and planning requirements binding in terms of national and provincial legislation on the district municipality and the local municipalities or on any specific municipality;
 - (b) Identify the matters to be included in the integrated development plans of the district municipality and the local municipalities that require alignment;

- (c) Specify the principles to be applied and co – ordinate the approach to be adopted in respect of those matters: and
- (d) Determine procedures-
 - (i) For consultation between the district municipality and the local municipalities during the process of drafting their respective integrated development plans; and (ii) to effect essential amendments to the framework.

These pieces of legislations are informed by section 152 of the Constitution of 1996, which provides the objects of local government that requires the local government to:

- *Provide democratic and accountable government for local communities;*
- *Ensure provision of services to communities in a sustainable manner*
- *Promote social and economic development*
- *Promote a safe and healthy environment*
- *Encourage the involvement of communities and community organizations in the matters of local government*

2. OBJECTIVES OF THE DISTRICT IDP FRAMEWORK

The District Framework binds both the District and Local Municipalities in the area, and is aimed at proper consultation, co – ordination and alignment between the planning processes of the district municipality and its constituent local municipalities

The District Framework must be developed in consultation with the local municipalities in a joint workshop to be organized by the District. The local municipalities are required to develop their process plans which explicitly details how the process of planning, drafting, adoption and review of IDP is going to unfold.

The District Integrated Development Plan (IDP) must be aligned with the District Framework and the IDP proposals of the local municipalities must be taken into account in the drafting process.

The function of the District Framework is to ensure that the process of District IDP and local IDP's is mutually linked and can inform one another (parallel process). Secondly the District Framework is

intended to ensure that there is a common understanding of the IDP process, through IGR structures, such as Mayors' forum (Political IGR), Technical IGR (Municipal Managers' forum), and the IDP Managers forum, to enhance co-operative government, agreement on predetermined programmes specifying timeframes for different steps and joint milestones. The framework serves as a guide for local municipalities in preparing their process plans and has to be (process plan) based on proper consultation with municipal stakeholders and be submitted to the District for monitoring purposes.

The District Framework is established in an interactive, consultative and mutually aligned manner during the preparation phase in order to ensure that municipal process plans are in line with what is contained in the District Framework and the Framework reflects the proposals of the local municipalities.

The Framework has to be accepted by all local municipalities and be utilized as a basis for drafting municipal process plans.

3. LDM VISION

“A leader in sustainable development and service delivery by 2030”

4. ROLES AND RESPONSIBILITIES OF DISTRICT MUNICIPALITIES

In terms of legislation (Municipal Structures Act, 117 of 1998), the district municipality is expected to exercise different sets of powers and functions Vis-à- Vis their areas and local municipalities that constitute the district.

The District Municipality has been designed to fulfill the following key roles:

- *To be reorganized around a set of standards planning and development regions and key responsibilities for the district-wide integrated development planning, including, land-use planning, economic and development and transport planning. Thus district are centers of integrated planning at regional scale, to ensure integration of social, economic and environmental development plans.*
- *Promote infrastructural development.*

- *Provide technical assistance to local municipalities: Capacity building of category B municipalities to assume municipal functions*
- *Provide directives for growth (social, economic and environmental as per the object of local government outlined in section 152 of the Constitution) for the local municipalities in its area of jurisdiction*
- *Provide for alignment with the neighboring municipalities*
- *Indicate how it will engage its local municipalities in ensuring the implementation of the framework plan*

5. CONSULTATION PROCESSES AND PROCEDURES FOR ALIGNMENT

5.1 ROLE PLAYERS

The following officials and politicians through recognized forums and structures shall be involved in the alignment process:

Between Local Municipalities and the District Municipalities:

- ☐ Executive Mayors/Mayors forum [IGR Political]
- ☐ Municipal Managers forum [IGR Technical]
- ☐ IDP Coordinators/Managers forum
- ☐ Provincial sector departments
- ☐ Provincial CoGTA IDP & LED Directorate
- ☐ National Sector Department and
- ☐ State owned enterprises (Eskom, Water Board, and Telkom. Etc.)

5.2 THE ALIGNMENT PROCESS

The Lejweleputswa District Municipality has a crucial role to play in co-coordinating and facilitating the IDP process at a district level. The LDM is responsible for:

- Horizontal alignment of local municipal IDP's in the area of LDM's jurisdiction and after the completion of every IDP phase the District shall convene or summon all local municipalities within its area of jurisdiction to harmonize our IDP.

- Facilitate vertical alignment of IDP's with other spheres of government and sector departments and the preparation of joint strategy workshops with local municipalities, provincial and national role players and other subject matter specialists;
- The Lejweleputswa District Executive Mayor shall table the alignment needs at IGR political forum for inputs and adoption.
- Each local municipality should formulate their process plan based on the Lejweleputswa District IDP Framework and submit the draft for assessment in terms of alignment procedures and timeframes as described in the Framework.

5.3 MANAGEMENT ALIGNMENT STRUCTURES

1. IGR POLITICAL COMMITTEE
2. IGR TECHNICAL COMMITTEE
3. IDP COORDINATORS/MANAGERS

5.4 IDP MANAGERS FORUM

The IDP Managers forum is a structure that will constitute of District and local IDP Managers, plus Free State COGTA IDP & LED directorate.

- The structure will convene as per the IDP phase completed by all municipalities
- To submit monthly progress reports to the District municipality and the District should forward the reports to the provincial department of Cooperative Governance and Traditional Affairs
- Ensure horizontal alignment between local municipalities
- Ensure vertical alignment

6. NATIONAL, PROVINCIAL AND DISTRICT PRIORITIES

NATIONAL PLAN (NDP) PRIORITIES	PROVINCIAL PLAN (FSGDS) FREE STATE GROWTH AND DEVELOPMENT STRATEGY PRIORITIES	LEJWELEPUTSWA DISTRICT MUNICIPALITY(LDM) PRIORITIES
Vision 2030	Vision 2030	" A leader in sustainable development and service delivery by 2030"

Expand infrastructure	Inclusive economic growth and sustainable job creation	Local Economic Development Agro-processing Manufacturing Renewable energy (Solar energy) Tourism and Real Estate Consulting engineering services
Create jobs	Education, Innovation and skills development	
Transition to a low carbon economy	Improved quality of life	Basic Service Delivery and Infrastructure Development
Transform urban and rural spaces	Sustainable rural development	
Education and training	Building social cohesion	Institutional Development and Transformation
Build a capable state	Good Governance	Good Governance and Public Participation
Fight corruption		
Provide quality health care		
Transformation and unity		

7. DISTRICT TARGETS

Service delivery targets	1. <u>Water</u>
	2. <u>Sanitation</u>
	3. <u>Waste</u>
	4. <u>Electricity</u>
	5. <u>Roads</u>
	6. <u>Sports and Recreation</u>
Economic developments targets	LED strategy projects
Financial management and viability	Achieve clean audit, SCM and ICT
Institutional development and transformation	HR Development policies, “Batho Pele” principles, Employment Equity Plan
Good Governance and Public Participation	Representative and participatory democracy

8. CONSULTATION DURING THE PLANNING PROCESS

The process for consultation between the District municipalities and the local municipalities during the five-year planning process and the review of the IDP thereof is as follows:

Phase 1: Analysis

Lejweleputswa district municipality shall perform analysis related to district-wide issues and coordinate and align key development priorities with local municipalities.

Phase 2: Strategies

Local municipalities shall be invited to district strategic workshop to jointly discuss the most appropriate problem – solving strategies.

Provincial and National specialists and competent resource persons from civil society could be invited to join this process and the District will assume facilitation and coordination role.

Phase 3: Projects

Project and programmes planning will require co – ordination and alignment between the district and local municipalities.

Phase 4: Integration

During this phase local and district municipality will ensure the integration of different processes and will consolidate the institutional restructuring and communication plan, in order to finalize their respective IDP's and programmes.

Phase 5: Approval

The district will play an important role in horizontal (cross border issues) and vertical co – ordination.

Local and district level planning will therefore run parallel, rather than in a one sided, bottom – up or top-down manner.

9. MATTERS REQUIRING ALIGNMENT

Matters that require alignment may include the Integrated Development Planning process (**5phases**), as well as section 84 (1) and (2) of the Municipal Structures Act, no. of 1998 (**Powers & functions**) .

POWERS & FUNCTIONS

No	Local Municipality	District Municipality
1	Municipal Public Works	Integrated development planning for district as a whole
2	Internal Road Infrastructure	Bulk infrastructure
3	Bulk Water Supply and Reticulation	Fire Fighting
4	Sanitation	Fresh produce markets and abattoirs
5	Solid Waste Disposal	Cemeteries and Crematoria
6	Bulk Electricity Supply	Local Tourism
7	Fire fighting Services	Fire fighting Services(Tswelopele and Masilonyana
8		Municipal Airports
9		Waste Management Services
10		Municipal Health Services
11		Integrated Transport Services
12		Municipal Airport (except for Matjhabeng and Nala)

10. THE FIVE PHASES OF IDP PLANNING METHODOLOGY

10.1 FIVE YEAR PLANNING PROCESS

Phase 1: Analysis (coordinate Key Development Priorities)

Phase 2: Strategies (Alignment of development strategies

Phase 3: Projects

Phase 4: Integration (Requires Horizontal and Vertical alignment) Phase

5: Approval

10.2 ANNUAL IMPLEMENTATION

1. Sectoral Operational Business Plans
2. Municipal Budgets (Service Delivery Budget Implementation Plan) SDBIP
3. Monitoring, Evaluation and Reviewing, Reporting & Remedial Action (PMS)

10.3 SECTION 84 (1) AND (2) THE DIVISION OF POWERS

- Electricity and Gas Reticulation
- Fire – Fighting Services
- Local Tourism
- Municipal Planning (IDP)
- Municipal Public Transport
- Municipal Public Works
- Municipal Health Services
- Water and Sanitation Services
- Portable water supply Systems
- Domestic Waste – water
- Sewage Disposal Systems
- Cemeteries, Funeral Parlours and Crematoria
- Markets
- Municipal Abattoirs
- Municipal Roads
- Refuse Removal, Refuse Dumps and Solid Waste Disposal

10.4 BINDING NATIONAL AND PROVINCIAL PLANS AND PLANNING REQUIREMENTS AND LEGISLATION

The Lejweleputswa District municipality, with the support of the Provincial COGTA IDP & LED directorate must prepare a list of provincial legislation and other important national and provincial information for the framework workshop; and

LEGAL REQUIREMENT	SECTOR REQUIREMENT	NATIONAL DEPARTMENT	LEGISLATION
Legal requirement for a District/Local	Local Economic Development	Department of Cooperative Governance and Traditional Affairs	Municipal Systems Act, no 32 of 2000
	Comprehensive Infrastructure Plan	Department of Cooperative Governance and Traditional Affairs	Integrated Planning Act, no of 1997

	Spatial Development Framework	Department of Cooperative Governance and Traditional Affairs	Municipal Systems Act, no 32 of 2000
	Disaster Management Plan	Department of Cooperative Governance and Traditional Affairs	Municipal Systems Act, no 32 of 2000
	Integrated Transport Plan (ITP)	Department of Transport	National Land Transport Act, no 5 of 2009
	Integrated Energy Plan	Department of Cooperative Governance and Traditional Affairs	Municipal Systems Act, no 32 of 2000
	Water Services Development Plan (WSDP)	Department of Water	Water Services Act, no 30 of 2004
	Integrated Waste Management Plan	Department of Environmental Affairs	White Paper on Waste Management in South Africa, 2000
	Spatial Planning Requirements	Department of Rural Development and Land Reform	Development Facilitation Act, no 67 of 1995
	Environmental Management Plan	Department of Environmental Affairs	National Environmental Management Act, no 107 of 1998
Required Sector Plans to be incorporated into the IDP	Housing	Department of Human Settlements	Housing Act, no 107 of 1997
	Development Facilitation Act, no 67 of 1995, Chapter 1 Principles	Department of Rural Development and Land Reform	Development Facilitation Act, no 67 of 1995
	Environmental Management Framework (EMF)	Department of Environmental Affairs	National Environmental Management Act, no 107 of 1998
Sustainable Development Plans	Sustainable development beyond MDG		
	Climate Change		
	Provincial IDP Assessment Report		

11. PROPOSED PROCEDURES FOR MONITORING THE IDP PROCESS

- (a) Each municipality will be responsible for monitoring its own process plan and ensure that the district framework is adhered to, as agreed.
- (b) Each local municipality must inform the district of deviations from the action programme that may affect district – wide activities.

- (c) The IDP Managers forum should be established that meet after the completion of each phase to jointly assess progress and decide on amendments;
- (d) The Executive Mayors and Mayors' forum shall politically oversee and drive the IDP process and thus the Executive Mayor of Lejweleputswa shall ensure that there is collective agreement of the development priorities and targets and that all local municipalities abide by the District IDP Framework.

12. CONCLUSION

The Lejweleputswa District Municipality shall in all earnest fulfil its developmental role by coordinating all development initiatives in its area of jurisdiction and provide support to the local municipalities in line with our mandate as the "Centre of regional planning and development".